RELEVANT INFORMATION FOR COUNCIL

FILE: X006220 **DATE:** 20 February 2017

TO: Lord Mayor and Councillors

FROM: Amit Chanan, Director City Projects and Property

THROUGH: Monica Barone, Chief Executive Officer

SUBJECT: Information Relevant To Item 16: Tender - 110-122 Oxford Street Roof

Upgrade - At Committee - 20 February 2017

That the Lord Mayor and Councillors note the information contained in this memo.

Purpose

To provide clarification and correction to the information provided to Councillors in relation to Item 16: Tender - 110-122 Oxford Street Roof Upgrade.

Background

The report submitted to the meeting of the Corporate, Finance, Properties and Tenders Committee on 20 February 2017 contains two typing errors in the Summary that require correction. These are shown below in strikethrough and **bold italics**.

Second paragraph:

• "The roof upgrade consists of a full like-for-like replacement of the deteriorated waterproof membrane on the roof of 110 Oxford Street and replacement of the corrugated steel sheet roof at 120-122 Oxford Street."

Last dot point:

"rebuilding of the stair housing on the roof of 110 Oxford Street."

Amit Chanan, Director City Projects and Property

Prepared by: Glenn Merry, Project Manager

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approved

Monica Barone, Chief Executive Officer